

CANCELLATION POLICY

Cancellation by Private Practice Success Australia

In the unlikely event a workshop is cancelled by Private Practice Success Australia (e.g. due to insufficient numbers or illness), the participants will be offered a full refund, a reschedule or a credit.

Private Practice Success Australia will endeavour to inform participants of cancellations *at least* 48hrs prior to the workshop.

Cancellation by Registrants

If a registrant wishes to cancel their enrolment more than 7 days prior to commencement of a workshop, a \$50 administration fee will apply.

Be aware that your withdrawal may lead to complete cancellation of the workshop for all prospective participants if your withdrawal causes numbers to fall below sustainable levels.

Workshop fees will not be refunded for cancellations within 7 days of the workshop commencement. Any request to cancel or change an enrolment must be made in writing (email) to the Workshop Coordinator and sent to rowena@private-practice-success.com.

When a refund is necessary or in exceptional circumstances a withdrawal is approved, the resulting credit can be transferred to another Private Practice Success Australia workshop or training event.

Any request to transfer a credit must be made in writing to the Workshop Coordinator.

A transfer can only be completed once within 12 months of the original workshop date.

If the participant fails to attend the subsequent workshop or training event to which they have transferred their credit to, or the 12 months expires, they will forfeit all credits and or monies paid.